

Curriculum Vitæ

Maria Gutierrez

Executive Assistant

Professional Experience

Executive Assistant CASACOM	Since 2009
Administrative Assistant Pebercan Inc.	2006–2009
Sales Assistant Elka Suspension Inc.	2004–2005
Sales Clerk Zara	2003–2004
Sales Clerk Kokawaii	2003
Sales Clerk Ice	2002–2003

Education

Certificate in Graphic Design Concordia University	In progress
Liberal Arts Studies Université de Montréal	2005–2007
Diploma in Administration Studies Champlain College Saint-Lambert	2002–2005